

Payment of salary related returns timeously	Payment within 7 days after month end	Payment within 7 days after month end	Payment within 7 days after month end	Yes, all 3rd party payments paid before month-end.	N/A	N/A
Bid committee meetings	Bid committee to be held as and when required	Bid committee to be held as and when required	Bid committee to be held as and when required	Yes, 2 meetings held in 1st and 2nd quarter.	N/A	N/A
Completion and adoption of annual budget process plan	Approval of plan 10 months before start of new financial year (31 August)	Council approved process plan	N/A	Yes	N/A	N/A
Compile annual budget according to MFMA and relevant legislation	Adoption of draft by 31 March Approval of final budget by 31 May	N/A	N/A	Yes	N/A	N/A
Report on over/under spending	4 reports	1 report	1 report	Yes	N/A	N/A
Payment of creditors within 30 days	Payment of all creditors due	1 report	1 report	No	Invoices reached the BTO after the due date. No orders were issued. Cashflow impact also on the ability to pay invoices on time. Target remains a challenge	Proper cash management and compliance with SCM policy to be enforced.
Implementation of Property Rates Act	Report on progress made and revenue collection	N/A	N/A	No	No report compiled on progress with implementation of MPR	Report to be submitted in 3rd quarter
Completion and submission of AFS to AG	Submit AFS on time by 31 August to AG	Submit AFS on time by 31 August to AG	N/A	Yes Target achieved for the 1st quarter	N/A	N/A
Updating of investment register	12 reports	3 reports	3 reports	Yes	N/A	N/A
Compile and update asset register	% Progress on compilation/updating of asset register	N/A	N/A	N/A	N/A	N/A
Annual stock take	1 report	N/A	N/A	N/A	N/A	N/A
Participation in risk committee	Number of meeting attended	1 meeting	1 Meeting	No	No meeting scheduled for 1st and 2nd quarter	N/A
Develop & review policies according to departments function	Number of policies developed/reviewd	N/A	N/A	N/A	N/A	N/A

PMS REPORT_BTO_3rd QUARTER JANUARY - MARCH 2010

IDP GOAL / OBJECTIVE: To improve the financial systems of the Municipality to accommodate the reporting requirements of government

SDBP OBJECTIVE		Targets set for the year		Targets set for the 3 rd quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
Perform daily bank reconciliation	Regularity with the performance of bank reconciliations		95%		Yes, bank recon performed daily and reviewed at the end of the month	N/a	N/a
Submission of section 71 report	% of report compiled and submitted to NT, PT and the mayor within 10 working days		95%		92% attained	Reports compiled but submitted after the due date in February (1 day) and March (2 days)	Reports will be submitted in time to treasury, failure will result in disciplinary action
Revenue and expenditure reports to council	12 reports compiled and submitted to council		3		Yes, 3 reports compiled and approved by Council	N/a	N/a
MFMA quarterly reports	4 reports		1 Report		Yes, 1 report compiled and send to treasury	N/a	N/a
Mid-year report (Section 72 report)	% of report compiled and submitted		90%		Yes, mid year report approved by Council in January	N/a	N/a
Report on withdrawals from the municipality's bank account to AG & PT	4 reports		1 Report		No	Report completed but not send to AG and PT in time	Report will be send through to the AG and PT in future and disciplinary action will be taken against the responsible official
Report on employee salaries, wages & allowances bi-monthly to council	% of reports compiled and submitted to Council		95%		Yes	N/a	N/a

SDBIP OBJECTIVE		Targets set for the year		Targets set for the 3rd quarter		Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
Monthly expenditure reports to management	% of reports compiled and submitted to management	95%	No	No report was submitted to management	Reports to be compiled and submitted to management in future, failure thereof will lead to disciplinary action			
Expenditure reports on projects	12 Reports	3	Yes, 3 reports were compiled and approved by Council	N/a	N/a			
To ensure that the supply chain management policy of the municipality is properly implemented (95% positive output indicators)	% of report on implementation of SCM Policy	90%	Yes	N/a	N/a			
To ensure that the municipality keep personnel cost within reasonable limits	Personnel cost as a % of total expenditure	32%	No	Personnel cost for January exceeded with 2%	Proper budget control on all operational votes			
To pay salary related returns timeously	Extent to which payment and return deadlines have been met	7 Days after month end	Yes, all salary related returns paid immediately after calculation of payroll by 25th	N/a	N/a			
To ensure that value-for-money is achieved in the application of the bid processes in the municipality.	No of reconciliation of petty cash	0	Yes, petty cash is reconciled at least every 2 weeks	N/a	N/a			
Bid Committee meetings	No of Bid Committee meetings	90 Days	N/a	N/a	No meeting scheduled for 3 rd quarter			
Write and distribute Bid Committee minutes	Time taken write and distribute Bid Committee minutes	1 week	N/a	N/a	No meeting scheduled for 3 rd quarter			

IDP GOAL / OBJECTIVE: To compile the annual budget according to the MFMA and relevant legislation

SDBIP OBJECTIVE	Targets set for the year	Targets set for the 3rd quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To ensure the municipality meet the MFMA budget process requirements	Completion and adoption of annual budget process plan (see 21)	N/a	N/a	N/a	N/a
To compile the annual budget according to the MFMA and relevant legislation	Fully funded IDP	N/a	N/a	N/a	N/a
	Credible budget and adjustment budget	1 Adjustment Budget	Yes	N/a	N/a
To ensure that the municipality does not under- or overspend	No of reports on under/over spending	1 Report	Yes, one report compiled and submitted to Council	N/a	N/a
To ensure that the municipality pay its creditors within 30 days	% of creditors paid within 30 days	70%	No	Invoices reached the BTO after the due date. No orders were issued. Target remains a challenge	Proper cash management and compliance with SCM policy to be enforced.

IDP GOAL / OBJECTIVE: To ensure full implementation of the Property Rates Act

SDBIP OBJECTIVE	Targets set for the year	Targets set for the 3rd quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To manage the implementation of the Property Rates Act	Report on the progress made with the implementation of the Property Rates Act	75%	Yes, property rates act fully implemented. A report on progress compiled	N/a	N/a

SDBP OBJECTIVE		Targets set for the year		Targets set for the 3rd quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To compile and update the asset register		% progress made on compilation of asset register		N/a	N/a	N/a	N/a
Annual stock-take		Report on stock-take		N/a	N/a	N/a	N/a

DP GOAL / OBJECTIVE: To ensure timely completion of the Annual Financial Statements

SDBP OBJECTIVE		Targets set for the year		Targets set for the 3rd quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To meet the MFMA requirements related to financial statements		Meeting the deadlines for the completion and submission of AFS		N/a	N/a	N/a	N/a

IDP GOAL / OBJECTIVE: To closely monitor the diminishing cash reserves with the aim of maintaining a continuous positive cash flow for the district

SDBP OBJECTIVE		Targets set for the year		Targets set for the 3rd quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To ensure effective cash management and investment by monitoring investments on regular basis		No of reports updating the investment register		3	Yes, investment register updated every month	N/a	N/a

PMS REPORT_BTO_4th QUARTER_ APRIL – JUNE 2010

IDP GOAL / OBJECTIVE: To improve the financial systems of the Municipality to accommodate the reporting requirements of government

SDBIP OBJECTIVE		Targets set for the year		Targets set for the 4 th quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
Perform daily bank reconciliation	Regularity with the performance of bank reconciliations	95%	Yes, bank recon performed daily & balanced at the end of each month	N/a	N/a		
Submission of section 71 report	% of report compiled and submitted to NT, PT and the mayor within 10 working days	95%	No	Reports were compiled but submitted after the due date	Appointment of the BTO compliance officer will assist in making sure that all legislative/other reports are compiled and submitted in time.		
Revenue and expenditure reports to council	12 reports compiled and submitted to council	3	Yes, 3 reports were compiled	N/a	N/a		
MFMA quarterly reports	4 reports	1 Report	Yes	N/a	N/a		
Mid-year report (Section 72 report)	% of report compiled and submitted	90%	N/a	N/a	N/a		
Report on withdrawals from the municipality's bank account to AG & PT	4 reports	1 Report	Yes, report submitted to AG & PT	N/a	N/a		
Report on employee salaries, wages & allowances bi-monthly to council	% of reports compiled and submitted to Council	95%	Yes, all reports on salaries completed and submitted to Council for approval	N/a	N/a		
Monthly expenditure reports to management	% of reports compiled and submitted to management	95%	No	No report was submitted to management	Appointment of the BTO compliance officer will assist in making sure that all legislative/other reports		

SDBIP OBJECTIVE		Targets set for the year		Targets set for the 4 th quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
Expenditure reports on projects	To ensure that the supply chain management policy of the municipality is properly implemented (95% positive output indicators).	12 Reports	% of report on implementation of SCM Policy	3	Yes	N/a	are compiled and submitted in time
				90%	Yes, report on the implementation of the SCM was submitted to the Mayor and Council	N/a	N/a
To ensure that the municipality keep personnel cost within reasonable limits	To pay salary related returns timously	Personnel cost as a % of total expenditure	Extent to which payment and return deadlines have been met	32%			Proper budget control on all salary votes
				7 Days after month end	Yes, all salary related returns paid immediately after calculation of payroll by 25th	N/a	N/a
To ensure that value-for-money is achieved in the application of the bid processes in the municipality	Bid Committee meetings	No of reconciliation of petty cash	No of Bid Committee meetings	0	Yes, petty cash is reconciled twice per month	N/a	N/a
				90 Days	Yes, Four bid committee meetings held within 90 days after publication of bid	N/a	N/a
Write and distribute Bid Committee minutes	Time taken write and distribute Bid Committee minutes			1 week	No	Minutes were not completed within 7 days after the meeting	Minutes will be distributed within 7 days

IDP GOAL / OBJECTIVE: To compile the annual budget according to the MFMA and relevant legislation

SDBIPOBJECTIVE	Targets set for the year	Targets set for the 4th quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To ensure the municipality meet the MFMA budget process requirements	Completion and adoption of annual budget process plan (sec21)	N/a	N/a	N/a	N/a
To compile the annual budget according to the MFMA and relevant legislation	Fully funded IDP	1 Credible Budget	Yes	N/a	N/a
	Credible budget and adjustment budget	N/a	N/a	N/a	N/a
To ensure that the municipality does not under – or overspend	No of reports on under/over spending	1 Report	Yes, one report compiled	N/a	N/a
To ensure that the municipality pay its creditors within 30 days	% of creditors paid within 30 days	70%	No	Invoices reached the BTO after the due date No orders were issued & SCM policy not adhered to Target remains a challenge	Proper cash management and compliance with SCM policy to be enforced

IDP GOAL / OBJECTIVE: To ensure full implementation of the Property Rates Act

SDBIPOBJECTIVE	Targets set for the year	Targets set for the 4th quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To manage the implementation of the	Report on the progress made with the	100		N/a	N/a

SUBP OBJECTIVE		Targets set for the year	Targets set for the 4th quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
Property Rates Act		implementation of the Property Rates Act				

DP GOAL / OBJECTIVE: To ensure timely completion of the Annual Financial Statements

SUBP OBJECTIVE		Targets set for the year	Targets set for the 4th quarter	Target Attained	Reasons for not attaining targets set	Corrective measures to address underperformance and proof of evidence
To meet the MFMA requirements related to financial statements		Meeting the deadlines for the completion and submission of AFS	N/a	N/a	N/a	N/a

IDP GOAL / OBJECTIVE: To closely monitor the diminishing cash reserves with the aim of maintaining a continuous positive cash flow for the district

SUB-OBJECTIVE	Targets set for the year		Targets set for the 4th quarter		Target Attained		Reasons for not attaining targets set		Corrective measures to address under-performance and proof of evidence	
To compile and update the asset register investments on regular basis	% progress made on compilation of asset register		100		Yes, all assets included in the asset register by 30 June 2010		N/a		N/a	
Annual stock-take	Report on stock-take		1		Yes		N/a		N/a	

ANNEXURE B

Measurable Key Performance Indicators And Targets

Targets as reflected in the Municipal SDBIP for the 2009/10 Financial Year
(Also reflecting projected targets for the 2010/11 Financial Year)

2.2 MEASURABLE KEY PERFORMANCE INDICATORS AND TARGETS FROM THE IDP

2.2.1 BASIC SERVICE DELIVERY & INFRASTRUCTURE INVESTMENT

ISSUE 1:

Water and Sanitation: The district still face a huge back log in terms of water and sanitation facilities

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		
			2007/08	2008/09	2009/10
To support local municipalities to reach the national targets related to water and sanitation in the IDP of LMs	Targets in the IDPs of the LMs	Water: 2,000 households p/year	2,000 households	2,000 households	2,000 households
		Sanitation: 1,000	1,000 households	1,000 households	1,000 households
To provide water and sanitation to the DMA area	Water: No. of households with access to water and sanitation according to RDP standards as a minimum standard	Sanitation, Backlog: Farms: 218	Sanitation; Farms: 54	Sanitation; Farms: 54	Sanitation; Farms: 56
			0	Water 70;	Water 0

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target			
			2007/08	2008/09	2009/10	2010/11
		Water and Sanitation: 70 (Khuis)	0	Sanitation 30	Sanitation: 30	0
		Water and Sanitation DMA(Vanzylsrus): 240	Water and Sanitation DMA: 60	Water and Sanitation DMA: 60	Water and Sanitation DMA: 60	0
		Hotazel (Bulk Water facilities, X1 Reservoir)	0	Feasibility study	1 Reservoir	0
To provide water and sanitation to schools as well as clinics	Water: No. of schools with access to water and sanitation according to RDP standards as a minimum standard	118 Schools	0	38 Schools	38 Schools	38 Schools
To develop an Infrastructure plan for the district	Availability of a comprehensive Infrastructure policy for the entire district	0	1	Implementation	Implementation	Implementation
To provide free basic services to indigents in DMA (<i>Electricity included</i>)	% of registered indigents with access to free basic services	100%	100%	100%	100%	100%
Facilitate the implementation of the school sanitation programme in the district	Review indigent policy Eradicate school sanitation backlogs in the district	1	1 (reviewed)	1 (reviewed)	1 (reviewed) All 21 school sanitation facilities completed	1 (reviewed) Implementation plan for phase 2 developed

Actual Performance in the 2009/10 Financial Year

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		Remarks
			2009/10	Achieved	
To support local municipalities to reach the national targets related to water and sanitation in the IDP of LMs	Targets in the IDPs of the LMs	Water: 2,000 households p/year Sanitation: 1,000	2,000 households	Yes	The target is linked to the projects listed below; • Maipeng water
			1,000 households		• Kornnight water
					• Bothifong, Camden and Glenred Housing projects Bulk Water
To provide water and sanitation to the DMA area	Water: No. of households with access to water and sanitation according to RDP standards as a minimum standard	Sanitation, Backlog: 218 Farms: 218 Water and Sanitation: 70 (Khuis) Water and Sanitation DMA(Vanzylsrus): 240	Sanitation; Farms: 54	Yes	Completed
			Water 0 Sanitation: 30	Yes	Funding utilized on farm worker sanitation for the planning process of Khuis not complete
			Water and Sanitation DMA: 60	Yes	Linked to the housing project

		Hotazel (Bulk Water facilities, X1 Reservoir)	1 Reservoir	No	In process. To be completed by September 2010
To provide water and sanitation to schools as well as clinics	Water: No. of schools with access to water and sanitation according to RDP standards as a minimum standard	118 Schools	38 Schools	Yes	
To develop an Infrastructure plan for the district	Availability of a comprehensive Infrastructure policy for the entire district	0	Implementation	Yes	CIP Compiled
To provide free basic services to indigents in DMA (<i>Electricity included</i>)	% of registered indigents with access to free basic services	100%	100%	Yes	
	Review indigent policy	1	1 (reviewed)	Yes	Process extended to allow more application
Facilitate the implementation of the school sanitation programme in the district	Eradicate school sanitation backlogs in the district		All 21 school sanitation facilities completed	Yes	

Targets as reflected in the Municipal SDBIP for the 2009/10 Financial Year
(Also reflecting projected targets for the 2010/11 Financial Year)

ISSUE 2:

Roads and Transport: The District has poor road conditions within its rural areas causing poor access and usage of all modes of transport and associated facilities

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		
			2007/08	2008/09	2009/10
To support local municipalities to reach the national targets related to roads in the IDP of LMs	Number of km upgraded and maintained in Moshaweng LM	2,071 km (backlog)	20 km	15 km	15 km
To improve the provision of sufficient and increasing availability of public transport facilities	Number of public transport facilities	2 per annum	2 per annum	2 per annum	2 per annum
To perform the roads agency function per agreements with the Prov. Dept. of Transport	Number of km upgraded and maintained	30,000 blade km per annum (Maintenance)	20 000	18 000	12 000
		20 km per annum (Upgrading)	17km	20km	20km
To maintain the streets in Vanzylsrus	Number of km maintained	10 km	10 km	10 km	10 km

Actual Performance in the 2009/10 Financial Year

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		Remarks
			2009/10	Achieved	
To support local municipalities to reach the national targets related to roads in the IDP of LMs	Number of km upgraded and maintained in Moshaweng LM	2,071 km (backlog)	15 km	Yes	26 km constructed Kluisaar & Wateraar roads completed (8km) Logobate Mentu (8km) & Laxey (10km)
To improve the provision of sufficient and increasing availability of public transport facilities	Number of public transport facilities	2 per annum	2 per annum	No	Funding secured and transferred to DM. Contractor procured and appointed Delays experienced with the allocation of site from the LM and traditional authority. DM Councilor, LM Councilor, Ward Councilor and Kgosi Councilor and Kgosi engaged. Awaiting written confirmation of site. The status is applicable to the Bathlaros and Dithakong sites
To perform the roads agency function per agreements with the Prov. Dept. of Transport	Number of km upgraded and maintained	30,000 blade km per annum (Maintenance)	12 000		4 graders operation for the annum on Maintenance grading

		20 km per annum (Upgrading)	20km		MR938, MR886, MR920, TR 5/5
To maintain the streets in Vanzylsrus	Number of km maintained	10 km	10 km		Graded all internal streets

Targets as reflected in the Municipal SDBIP for the 2009/10 Financial Year
(Also reflecting projected targets for the 2010/11 Financial Year)

ISSUE 3:

Housing: There is a huge housing backlog in the area and mining expansion creates a big housing need.

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		
			2007/08	2008/09	2009/10
To obtain housing accreditation	Level 3 Accreditation	Accreditation	Level 1 (Requirement: Housing Sector plan, Housing Policy)	Level 1	Level 2
To provided houses to the community of the DMA	Number of houses provided	325 houses	0	160	165
To support LMs to provided house to communities	Number of houses per local municipality's IDP	Ga-Segonyana LM: 14,680 Moshaweng LM: 20,000			750 + 3,250 North West 4,290

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target			
			2007/08	2008/09	2009/10	2010/11
		Gamagara LM: 3,001				

Actual Performance in the 2009/10 Financial Year

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		
			2009/10 Level 2	Achieved	Remarks
To obtain housing accreditation	Level 3 Accreditation	Accreditation		No	Awaiting National evaluation team
To provide houses to the community of the DMA	Number of houses provided	325 houses	165	120	120 houses subsidy received from Province
To support LMs to provide house to communities	Number of houses per local municipality's IDP	Ga-Segonyana LM: 14,680 Moshaweng LM: 20,000 Gamagara LM: 3,001	750 + 3,250 North West 4,290	Yes	See site minutes

Targets as reflected in the Municipal SDBIP for the 2009/10 Financial Year
(Also reflecting projected targets for the 2010/11 Financial Year)

ISSUE 4:
Environmental & Municipal Health

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		
			2007/08	2008/09	2009/10
Facilitation of the reduction of asbestos pollution levels and reduction of areas affected by asbestos pollution	Consultative Meetings	4	4	4	4
	Number of roads rehabilitated	7km per annum	7km	7km	7km
	Implement communication strategy for asbestos				4
To provide effective provision of municipal environmental health services as determined by the NHA to the total district by 2012	District-wide access to the 9 legislative functions	Provided to DM; LM perform functions on their own	Finalize a section 78 assessment	Implement the legislative functions in the DMA, pending the finalisation of the Section 78 assessment.	Perform the legislative functions in all municipalities in the district
				Water quality monitoring	

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target			
			2007/08	2008/09	2009/10	2010/11
To ensure implementation of section 78 assessment and council resolution	Finalization of assessment and implementation according to Council	S. 78 assessment		Building inspections Food quality monitoring Vector control Surveillance of Communicable diseases Prevention-reduction environmental pollution Implementation of health and hygiene Occupation health and safety Monitor hazardous substance and chemical safety		
				Phase I commenced	Phase I finished	Phase II commence

IDP Goal/Objective (external or internal)	Key Performance Indicator	Base-line	Key Performance Target			
			2007/08	2008/09	2009/10	2010/11 d, if funds are available
To conduct effective air quality management in the district	Resolution					48
To perform wellness programmes	Inspections	48	48	48	48	48
	Measuring and advise staff regarding blood pressure, blood sugar levels and cholesterol levels	99			143	143

Actual Performance in the 2009/10 Financial Year

IDP Goal/Objective	Key Performance Indicator	Base-line	Key Performance Target		Remarks
			2009/10	Achieved	
Facilitation of the reduction of asbestos pollution levels and reduction of areas affected by asbestos pollution	Consultative Meetings	4	4	1	One District Aids Council meeting held on 12 th May 2010. Concerns was raised that it is not fully functional.
	Number of roads rehabilitated	7km per annum	7km		
	Implement communication strategy for asbestos		1	0	Comments referred back on ACCK Committee elected.
To provide effective provision of municipal environmental health services as determined by the NHA to the total district by 2012	District-wide access to the 9 legislative functions	Provided to DM; LM perform functions on their own	Perform the legislative functions in all municipalities in the district	All functions performed.	Only 2 reports outstanding, procurement and replacement report and complaints register.
To ensure implementation of section 78 assessment and council resolution	Finalization of assessment and implementation according to Council	S. 78 assessment	Phase I finished	S.78 Assessment	Council resolved that the district municipality